

2020 Annual Report for the Annual Meeting of St. David's Church Cranbury January 31, 2021

The Rev. Donald R. Caron, Interim Rector

The Rev. Hank Bristol, Deacon

Dr. Brian Katona, Director of Music

Br. John Baptist, OSF, Pastoral Care Associate

Ms. Kate O'Connor, Pastoral Care Associate

Mr. John Patterson, Treasurer

Mrs. Judy Henningsen, Parish Administrator

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AGENDA

for the 2020 Annual Meeting

- | | |
|---|---------------------------|
| 1. Opening Prayer | The Rev. Donald R. Caron+ |
| 2. Virtual Meeting Process | John Patterson |
| 3. Sr. Warden Greetings | Deanna Emerson |
| 4. Nominating Committee Report and
Introduction of the Nominees | Laura Labassi |
| 5. Greetings | The Rev. Donald R. Caron+ |
| 6. Adoption of Minutes from
2019 Annual Meeting - January 26, 2020 | |
| 7. Treasurer's Report | John Patterson |
| a. Statement of Assets and Liabilities
(end-of-year 2020) | |
| b. 2021 Budget | |
| 8. Report of the Senior Warden | Deanna Emerson |
| 9. Report of the Junior Warden | Edward Miller |
| 10. Report of the Deacon | The Rev. Hank Bristol |
| 11. Report of the Minister of Music | Dr. Brian Katona |
| 12. Report of the Pastoral Care Associate | Kate O'Connor |
| 13. Organizational Reports by Title: | |
| a. Christian Formation | Jon Harding |
| b. Liturgy Report | Steve Channon |
| c. Evangelism | Janet Boyle |
| d. Discernment | David Thomsson |
| e. Finance | David Thomsson |
| f. Endowment | David Thomsson |

g.	Stewardship	Tena Achen
h.	Legacy Society	Tena Achen
i.	Acolyte Master	Leslie Terhune
j.	Memorial Garden	Edmund Abramovitz
k.	Ushers	Richard Bailey
l.	Lay Participation	Harry Ruhl
m.	Pastoral Care	Scott Holcombe
n.	Outreach	Mike Duck
o.	Fundraising	Laura Labassi
p.	Safety Committee	Ed Miller
q.	Greeters Guild	Deanna Emerson
r.	Labyrinth Guild	David Miller
s.	Altar Guild	Kathy Herzog
t.	Social Committee	Kathy Herzog
u.	Communications	Benjamin Hicks

14. Vestry Appreciation Awards

Deanna Emerson

alphabetical by last name

Laura Labassi, John Patterson

15. Voting

16. Open time for further business, old or new

17. Adjournment and Benediction

The Rev. Donald R. Caron+

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ST. DAVID'S CHURCH

**St. David's Church welcomes all in the loving
Spirit of Christ, through Faith, Worship,
Nurture and Community**

God is Calling St. David's Church to:

- ⌘ **Welcome people to Christ's community to share with us in His eternal priesthood.**
- ⌘ **Extend Christ's love by embracing diversity and promoting tolerance within the community and the world.**
- ⌘ **Meet the physical and spiritual needs of all God's people, using the resources, confidence, and opportunities He has given us.**
- ⌘ **Develop and sustain nurturing and committed leaders and clergy.**
- ⌘ **Provide the facilities and resources necessary to engage and educate our youth and to create a nurturing environment for all.**
- ⌘ **Exemplify the mission of St. David's Church through faith and commitment.**

Letter from the Interim Rector

Dear People of St. David's,

The story of 2020 is overshadowed by the Covid Pandemic. We started the year, with great hope. I had been with you since August, and I was at the point of really knowing most of the regular attendees. Arrangements had been made for my accommodation at the home of Sandy and Paul Szymanski, and I was learning my way around this part of the state. We celebrated Epiphany season and had entered into the season of Lent. Then everything came to a halt. The Bishop issued an order to cease in-person worship, and even to avoid spending time in the office. That Sunday, there was no common worship at St. David's, but some very resourceful parishioners joined me to work out on-line worship. We took a subscription to GoToMeeting, which seemed to be the easiest platform to manage, and we notified members that we could gather to pray together at 9:00 each Sunday, with the idea that parishioners could then participate in the on-line services with the Bishop from Trinity Cathedral or from the National Cathedral. The Lenten study, which had already begun, had to be abandoned, since there was no way to show a video on GoToMeeting. An unofficial Tech Team was created, with Todd White, Brian Katona, Allie Graham and Ben Hicks. They began researching alternatives, and they came up with Zoom. With their guidance, we made a new start into the on-line world of worship. I commented that this presented problems for which my seminary training had not prepared me. Now that I was a televangelist, I didn't know where to park my private jet.

The internet went wild with conversations about on-line worship. Our Bishop started his on-line services using the Eucharist Service from the Prayer Book. He fasted from communion, in solidarity with the people worshipping with him from at home, but that meant that the consecrated elements were simply disposed of rather than consumed. I was in agreement that if communion was not available to those participating on-line, then I should also not have communion. I reached into the scriptures and history of the Church to find that it was common for early Christians to celebrate what they called Agape feasts. These were gatherings centered around a shared meal, with the focus that it was the remembrance of Jesus that brought them together. So with Brian's assistance in providing resources for music, I developed a service that had the elements of our usual Liturgy of the Word, combined with prayers and remembrances for the needs of the world, and culminating in sharing some food together. It also had to be real, in expressing our sense of loss for what we really wanted—to be back in our sanctuary, singing and praying together, and taking the Body and Blood of Christ.

At the same time, there was some anticipation that, with appropriate cautions, we might be able to have in-person worship in our sanctuary, once it seemed the virus was diminishing. Deanna Emerson, Pat and Larry Kraft, Deacon Hank Bristol and Kathy Herzog worked as a team created in response to the Bishop's Re-opening Committee to create that safe environment and equip us with the materials and guidelines for St. David's. The Tech Team put together a plan for live-streaming worship from the church and gathered the necessary equipment. We created an on-line registration method to maintain a safe number of people in the building. In-church worship began again in August. We had a Thursday evening Adult Study of some of the big issues in modern day Christianity. We maintained our Sunday worship from the sanctuary until news of an upsurge once again created a more serious condition, and we reverted to Zoom only. Allie Graham has begun her studies at Princeton Theological, working toward ordination. She has joined Hank and me in the preaching rotation. Kate O'Connor regularly leads the Spiritual Communion Prayer on-line.

Advent was celebrated on-line, and a study of some of the Parables of Jesus was conducted on-line. This is where we stand today. Christmas was celebrated with an outdoor Service, created by Hank Bristol and the Children's Ministry team. It threatened to rain, but that held off and we struggled with high winds, but it was sweet to hear children's voices read the Nativity Story. The later Service and Christmas Day Service were back on Zoom. The Christmas Season was rounded out by a Christmas Lessons and Carols worship presided over by Hank, with Brian and the St. David's virtual choir providing music.

Innovation this year has been primarily directed toward our Zoom worship, and we have, in my opinion, grown to present a fairly polished service. One addition this year, made easier on Zoom, was a display of Christmas Creche figures in people's homes. I had introduced that in my last church assignment, and they were eager to tell me that they had kept it going this year. The ornament exchange at the beginning of Advent could not be done this year, but I hope these two ideas will become cherished traditions at St. David's. The Chrismon tree in the parish hall also could not be put up this year.

Kim Duck, who was coordinator for Children's ministries, got together with the teachers to maintain an ongoing program for our littlest ones on Saturday mornings. They went so far as to create craft kits which they distributed. Likewise, they made Easter and St. Nicholas Day special. Kim has stepped down as leader, and Deacon Hank has stepped up to coordinate this ministry.

Deacon Hank has led book studies during the pandemic. Kate O'Connor began an on-line Contemplative Prayer group. She has also begun a telephone ministry so our solitary parishioners, particularly those without internet service, may be contacted. The 9:15 am Healing Service has been conducted all year on-line, with a lively discussion following.

Brother John Baptist has not been very visible this year. I touch base with him occasionally. His age and frailty prevent him from going out very much, but he doesn't complain. He visits a close friend at the Elms. Another dear member we have not seen much this year is our Deacon Candidate Carol Rodgers. She began her pastoral year at Trinity Church in Moorestown and then continued on to Holy Trinity Church in South River. Carol was present Christmas Eve for the Family Service, and it was good to be able to bump elbows.

This year we were able to lay to rest some members whose funerals were delayed by the closure of the church, Angela Holman, Carol Henning, Peter Turner and Dorothy Poklitar. May they rest in peace and rise in glory.

The worship at St. David's depends on our Sunday bulletins, which are the work of our Parish Administrator, Judy Henningsen, who has held down the office this year. She manages communication and is still Clerk of the Vestry— meetings on-line. I can't begin to tell you how many ways she has been vital to me in keeping things going.

For me, one of the best innovations has been the way we bless each other. Even on-line, people join in the birthday and anniversary blessings by raising their hands. All of the Body of Christ have the ability and the responsibility for bringing blessing to the world.

The Epiphany Season brings with it some reason for hope. Several vaccines against the epidemic have been approved for use. It will be months before we are able to see the effects of those vaccines, but we know that time is coming. Soon Lent will be upon us. Last year, Ash Wednesday came before the pandemic church closures. We will have to give serious thought to how we can enter into Lent this year. To that end, within the next few weeks I will call a very informal meeting of anyone interested as we prepare to celebrate Ash Wednesday and the season of Lent. Prayer and worship are the work of the people.

I am also extremely grateful to Deanna Emerson, our Senior Warden, and Ed Miller, our Junior Warden. I am also grateful to John Patterson, who took over the role of Treasurer (because this is definitely not my gift).

Respectfully submitted,
Rev. Don Caron+

Report of the Nominating Committee 2021

Junior Warden: Ed Miller

Vestry:

Three – 3-year terms

Tena Achen
Benjamin Hicks
Patricia Kraft

**Convention/
Convocation Delegates:**

3 delegates / 2 alternates;

1-Year Term

Steve Channon
Elizabeth Lewis-Channon
David Miller

Alternates

Marcus Aris
Kim Elaine Neighbor

2021 Nominating Committee

Deanna Emerson, Ed Miller, Laura Labassi, John Patterson

Respectfully submitted,
Laura Labassi, Chair

Minutes of the Annual Meeting 2020

The meeting was called to order on Sunday, January 26, 2020 at 11:54 am with an opening prayer by the Interim Rector, the Rev. Donald R. Caron (DRC+). DRC+ opened the polls stating that this vestry will be the vestry voting for the new rector and it will be a great opportunity to be involved with the vestry.

Chris Achen, speaking for the Nominating Committee, gave the report of the committee and introduced the nominees and asked them to stand: Sr. Warden, Deanna Emerson, and Vestry 3-year terms: Janet Boyle, Jon Harding, and Scott Holcombe. For Diocesan Convention Delegates: David Miller, Steve Channon, Elizabeth Channon., with Deanna Emerson and Ed Miller as Alternates. Nominations from the floor were requested. Chris Achen thanked the nominees for their willingness to serve.

Greetings from the Interim Rector

Father Don (DRC+) welcomed and thanked everyone for attending the 2020 Annual Meeting. DRC+ continued his greeting by thanking everyone again for the warm welcome he has received, and he is very pleased to be called to be your Interim Rector. He continues to implement new ideas for during the service.

Adoption of minutes from 2019 Annual Meeting held on Jan. 20, 2019

A motion was made by Steve Channon and seconded by Ed Miller to dispense with the reading of the minutes. All were in favor and the motion was carried.

A motion to approve the minutes as presented was made by John Patterson and seconded by Ed Miller. The minutes were then adopted by voice vote. All were in favor and the motion was carried.

Reports

Treasurer's Report – Tim Doutt, by Title

Tim Doutt started his presentation by highlighting a few items from Statement of Assets & Liabilities page of his report which is on page 15 of the Annual Report.

Tim Doutt thanked the Finance Committee, David Thomsson, Deanna Emerson, John Patterson, Amy Mansue, Tena Achen and the dedicated counters who prepare the deposit each Sunday.

Tim continued his report stating St. David's is 12 years ahead of schedule for paying off the mortgage. Tim also asked everyone to read the important financial reports on pages 26-27 which relate to stewardship, the endowment fund, and the Legacy Society.

Tim reviewed the balance sheet and stated this is a preliminary statement of assets and liabilities as year-end adjustments will be made from the 2019 audit. Tim continued discussing the audit process and asked if any would like to see the audit report or has any questions regarding the audit to please see or email him.

Tim thanked Tena Achen and the Stewardship Committee for their efforts with the 2020 Stewardship Drive.

Tim continued his report by reviewing several lines of the budget which is located on page 16 & 17 of the Annual Report. This budget supports the works of several committees including the Safety Committee. Also transition expenses, personnel costs, and other ongoing projects. Tim also stated this budget has our full 2020 Fair Share Diocesan pledge in it. The budget was approved at the January 14, 2020 vestry meeting.

DRC+ requested a motion from the floor to accept the Treasurer's Report. A motion was made by Ed Miller and seconded by Scott Holcombe to accept the Treasurer's Report. After a voice vote, all were in favor and the motion carried.

DRC+ also stated the Legacy Society is important and urged everyone to include St. David's in their will. DRC+ also stated that investments that require a mandatory distribution at 70 ½ years of age can be given to the church directly tax-free and is worth looking into.

Deacon Report – by Title with thanks and discussed the vestry retreat workshop lead by Canon Droste. Deacon Hank encouraged everyone as we are moving forward to participate in new ministries.

Sr. Warden – Deanna Emerson, by Title

Jr. Warden – Ed Miller, by Title

Music – Brian Katona, by Title. Brian also reported that 2019 was a great year for the music program. Brian thanked the choir and soloists. Brian also thanked Father Don and Judy Henningsen and stated he is always looking for new people to join the choir just come to practice on Thursdays at 7:30 pm.

Organizational Reports

Christian Formation – Chris Achen, by Title

Liturgy – Steve Channon, by Title with thanks and asked for volunteers for the Verger Program.

Acolytes – Leslie Terhune, by Title

Greeters – Angela Holman, by Title

Ushers – Richard Bailey, by Title

Lay Participants – Harry Ruhl, by Title with thanks and asked if anyone is interested in joining to contact him.

Outreach Report – John Patterson, by Title with thanks to the congregation for continuing to support our Outreach Program. John also stated that this will be a transition year and thanked Tena Achen for graciously accepting the role of Outreach Chair. John also thanked the leaders of special outreach programs such as Fran & Larry Rak for chairing the Rise Christmas Gifts and Phyllis Robinson and Laura Labassi for chairing the Yard Sale.

Pastoral Care – Mike Duck, by Title

Finance Report – David Thomsson, by Title

Bereavement Group – Clara Douglas, by Title

Fundraising Report – Laura Labassi, by Title

Stewardship Report – Tena Achen, by Title with thanks to the congregation for supporting the 2020 drive.

Planned Giving – David Thomsson, by Title
Legacy Society – Tena Achen, by Title
Communications Report – Benjamin Hicks, by Title
Social Committee Report – Kathy Herzog, by Title
Memorial Garden –Edmund Abramovitz, by Title

Safety Committee – Kim Duck by Title

Kim Duck handed out and then discussed the St. David’s Emergency Operation Plan and Emergency Procedure Guide to the congregation. Kim asked everyone to take home and read. Kim continued stating the ushers will have a different view on how they approach their job each Sunday. There will be a primary usher of the day. Kim discussed that this document will be reviewed each year to make sure that it stays current and that each group that uses the building is familiar with it. Kim discussed the wish list of safety committee. i.e. AED Training, updating locks & windows, adding cameras, first aid kits, etc.) Kim concluded by thanking Richard Bailey and ushers and will start to implement these changes shortly.

Discernment Committee – Clara Douglas, by Title

Clara reported the committee is in the process of setting of the parish profile. She asked everyone to return the survey, which was sent out by mail and email ASAP so they can bring to the vestry for approval.

DRC+ requested a motion to accept the Annual Reports. A motion was made by Steve Channon and seconded by David Miller to accept all reports as presented. After a voice vote, all were in favor and the motion carried.

Vestry Appreciation – Deanna Emerson thanked Chris Achen for serving 6 years on the vestry and presented him with a gift. Deanna also thanked Deacon Hank for his teaching and for leading the bible study at the vestry meetings.

Closing of Polls

Chris Achen announced that hearing no nominations from the floor, the polls were closed at 12:52 pm. A motion was made by Ed Miller and seconded by John Patterson to accept the Vestry and the Convention/Convocation Delegates slate as presented. After a voice vote, all were in favor and the motion carried.

Open Time

DRC+ stated the vestry commissioning will be held at the 10 am service on Sunday, Feb. 2 and the vestry retreat will be held on Saturday, Feb. 8th.

Sandy Szymanski thanked Deanna Emerson and asked everyone to applaud her hard work during the transition. David Miller also asked everyone to also thank Judy Henningsen. Deanna Emerson stated her job is made easier with such a great church.

The meeting was adjourned with a motion by Pat Kraft and seconded by Laura Labassi at 1:00 p.m. After a voice vote, all were in favor and the motion carried.

Father Don lead the benediction, and all were dismissed.

Respectfully submitted,

Judy Henningsen
Parish Administrator

Report of the Treasurer

2020 was a year of significant events in the financial life of St. David's. Probably the most notable change was the retirement of Tim Doutt as our Treasurer after sixteen years in that position. Tim and Amy have moved to northern Pennsylvania to be closer to their family and as a result Tim has left us both as Treasurer and Sexton.

Prior to Tim's departure, we were able to finalize the outcome of the 2018 audit. This resulted in restatement of several entries on the balance sheet. The revised balance sheet is shown on page 16 and the explanations of the changes are found on page 17.

The 2020 CARES Act included the Paycheck Protection Program (PPP) which provided forgivable loans to small businesses and non-profit organizations. These loans were designed to replace lost income resulting from the coronavirus pandemic. St. David's submitted an application to First Constitution Bank of Cranbury and was awarded a PPP loan of \$22,558. We have recently been notified that this loan has been completely forgiven.

In view of the expected increase in expenses related to the hiring of a new rector, we began investigating the refinance of our outstanding mortgage. When the pandemic occurred, it became apparent that we would need any reduction of expenses which we could achieve. After reviewing several offers to refinance the mortgage, we accepted the offer from the Diocese of New Jersey Ventures in Mission (VIM) Fund for an unsecured twenty-year loan at an interest rate of 4.0%. The previous loan has an interest rate of 6.75% and about 7 ¼ years left. This refinance has reduced our monthly mortgage payment by about \$3,700/month; however, it has added many years to the payment schedule.

Several changes in the Balance Sheet between 2019 and 2020 are apparent (page 18). The new mortgage is reflected in the Liabilities section. At the end of 2019, the balance on the ECBF 2014 Loan was \$344,291. The remaining balance was completely paid off with the proceeds of the VIM 2020 Loan which had a \$317,502 balance at the end of 2020. The other change in the Balance Sheet is the combination of the two reserve funds. Funds from the 1st Const – Ready Reserve account were moved to the TRP Government MM account and the 1st Const – Ready Reserve account was closed.

2020 has progressed very differently from the budget (see pages 19-21) mainly due to the changes in our operations brought on by the pandemic. Our inability to use the building for most activities for most of the year substantially impacted our income by reducing our Building Use and Fundraising Income. In addition, due to an overly optimistic estimate, our Non-Pledge Income is substantially below budget. However, due to the generosity of our parishioners, the Spring Challenge resulted in over \$32,000 of unbudgeted income. On the expense side, several expenses were below budget due to the curtailed activities. Both Building Maintenance and Utilities were below budget because of low usage of the building. The budgeted Capital expenses have not occurred because of inability to have the work done and lack of the funds. Clergy Compensation was below budget due to substantially reduced travel expenses. Lay Compensation was below budget due to the lack of a Sexton since Tim's departure. Our reopening expense (COVID-19) was not budgeted and has been substantial. All in all, the year ended with a \$26,767 surplus which includes the \$22,558 PPP Grant.

The 2021 budget (pages 19-21), which was approved by the vestry, continues the history of strong support of activities within our church and active outreach to outside organizations. The budget assumes that we will install a new rector at the end of the first quarter of 2021. The budget also assumes that we will be able to use the church building in the middle of the year. At that time, the assumption is that in-person services will resume and building use income will resume. In addition, we have assumed that fundraising activities will resume in the fall of 2021.

The 2020 Fund Summary (on page 22) is a report which shows the activity within the restricted funds which exist at St. David's. The final balance of each fund is shown on the Balance Sheet. This report shows the activity in each of those accounts.

I could not perform this position without lots of help. First, I would like to thank Tim for the training he gave me and the clear records he provided. I would like to thank the Finance Committee composed of David Thomsson, Chair, Tena Achen, Deanna Emerson, Ed Miller and Fr. Don. The Stewardship Committee lead by Tena Achen was able to complete a pledge drive which almost equaled the 2019 results during an exceedingly difficult year. Special thanks go to Judy Henningsen who was called upon this year to perform all the weekly counts and data entry of parishioners' contributions.

At the end of 2020, St. David's is in a strong financial position. The main checking account balance is \$58,178 of which \$50,969 are unrestricted funds available for the operation of the church. In addition, the TRP Government MM account contains \$38,815 which are reserve funds available for operations. St. David's has been blessed to have a very generous congregation in 2020.

Respectively Submitted,

John I.H. Patterson
Treasurer

	As in 2019 Annual Report	Correction	Final
<u>ASSETS</u>			
Cash			
1st Const - Checking	\$28,585.38		\$28,585.38
1st Const - Building Fund II	\$100.00		\$100.00
1st Const - Ready Reserve	\$4,814.25		\$4,814.25
1st Const - Memorial Garden	\$4,929.56		\$4,929.56
1st Const - Discretionary	\$854.56		\$854.56
TRP Government MM	\$33,935.03		\$33,935.03
TOTAL CASH	<u>\$73,218.78</u>		<u>\$73,218.78</u>
Investment at Market Value			
Episcopal Church Foundation			\$113,745.94
ECF Growth Fund	\$37,805.80		
ECF Income Fund	\$23,960.16		
ECF Money Market	\$51,979.98		
TOTAL INVESTMENT	<u>\$113,745.94</u>		<u>\$113,745.94</u>
Fixed Assets			
Land	\$775,000.00		\$775,000.00
Value of Building	\$1,589,951.59	\$994,919.41	\$2,584,871.00
Improvements	\$11,349.00	\$14,043.00	\$25,392.00
Accumulated Depreciation	(\$333,771.07)	(\$617,608.93)	(\$951,380.00)
TOTAL FIXED ASSETS	<u>\$2,042,529.52</u>	<u>\$391,353.48</u>	<u>\$2,433,883.00</u>
TOTAL ASSETS	\$2,229,494.24		\$2,620,847.72

LIABILITIES & FUND BALANCES

Liabilities			
ECBF 2014 Loan Principal (Mortgage)	\$344,290.53		\$344,290.53
State Withholding	(\$206.44)	\$418.60	\$212.16
Prepaid Pledge-Op	\$0.00	\$20,500.00	\$20,500.00
TOTAL LIABILITIES	<u>\$344,084.09</u>	<u>\$20,918.60</u>	<u>\$365,002.69</u>
Fund Balances			
Un-designated	\$1,760,388.36	\$370,434.88	
Operating Fund			\$41,230.77
Altar Guild	\$5,391.73		\$5,391.73
Building Fund	\$100.00		\$2,089,692.47
Endowment Fund	\$113,745.94		\$113,745.94
Memorial Garden Fund	\$4,929.56		\$4,929.56
Sr/Jr Youth Group	\$0.00		\$0.00
Discretionary	\$854.56		\$854.56
TOTAL FUND BALANCES	<u>\$1,885,410.15</u>	<u>\$370,434.88</u>	<u>\$2,255,845.03</u>
TOTAL LIABILITIES & FUND ACCOUNTS	\$2,229,494.24		\$2,620,847.72

2019 Year End Adjustments

Due to difficulties in obtaining the necessary information, 2019 had not been closed at the time of the 2019 annual meeting. Thus, after that meeting, the necessary accounting changes were made to the 2019 books and the final balance sheet has several significant differences from that shown in the Annual Report. This document is intended to describe the changes which were made.

- The Endowment Funds are treated by the investment manager as one fund. Thus, the three funds were combined. The analysis of the Endowment account for 2018 and 2019 was performed and the resulting entries were made.
- The Fixed Assets which were reflected in the 2018 audit were incorrect. Research was done to reconstruct the actual cost of the three phases of the building: the original building, the addition of the classroom and finally the Parish Hall. This resulted in a substantial increase in the value of the building, which is added to the balance sheet.
- Two capital improvement projects from 2013 and 2018 had not been included in the accounting records. Those projects were added to the Improvements account.
- The depreciation was calculated for the revised value of the building and improvements. That correction was also entered. In addition, the 2019 depreciation was added to the account.
- The Liability “State Withholding” was reported as (\$206.44). An investigation determined that incorrect tax tables had been used for several years, thus underestimating the tax liability. The actual tax filings were performed by our outside accountant and were calculated at the correct value. Thus, this account was underfunded by \$418.60 which has been corrected (Note: this correction was made in June 2020).
- In the past, Prepaid Pledges have been taken as income in the year they were received (ex. prepaid 2019 pledges were taken as income in 2018). A prepaid pledge should be a liability in the year it is received and then taken as income in the year it is intended (this will make the reported pledge income much closer to the actual pledge income). In 2019, there was \$20,500 in prepaid pledges. This is now shown as a liability on the December 2019 balance sheet and has been recorded as income in 2020.
- Due to the changes in the accounts listed above, the Undesignated Fund balance needed to be corrected. The value is simply the increase in Assets minus the increase in Liabilities.
- The “Undesignated Funds” are really a combination of Building Fund and Operating Fund. These two funds will be reported separately.

	12/31/2019	12/31/2020
<u>ASSETS</u>		
Cash		
1st Const - Checking	\$28,585.38	\$58,178.13
1st Const - Building Fund II	\$100.00	\$1,322.63
1st Const - Ready Reserve	\$4,814.25	
1st Const - Memorial Garden	\$4,929.56	\$3,997.39
1st Const - Discretionary	\$854.56	\$966.02
TRP Government MM	\$33,935.03	\$38,814.53
TOTAL CASH	\$73,218.78	\$103,278.70
Investment at Market Value		
Episcopal Church Foundation	\$113,745.94	\$128,098.89
Fixed Assets		
Land	\$775,000.00	\$775,000.00
Value of Building	\$2,584,871.00	\$2,584,871.00
Improvements	\$25,392.00	\$25,392.00
Accumulated Depreciation	(\$951,380.00)	(\$1,017,695.00)
TOTAL FIXED ASSETS	\$2,433,883.00	\$2,367,568.00
TOTAL ASSETS	\$2,620,847.72	\$2,598,945.59

LIABILITIES & FUND BALANCES

Liabilities		
ECBF 2014 Loan Principal (Mortgage)	\$344,290.53	
VIM 2020 Loan Principal (Mortgage)		\$317,501.86
State Withholding	\$212.16	\$379.47
Prepaid Pledge-Op	\$20,500.00	\$20,833.70
Prepaid Services		\$850.00
TOTAL LIABILITIES	\$365,002.69	\$339,565.03
Fund Balances		
Operating Fund	\$41,230.77	\$67,720.48
Altar Guild	\$5,391.73	\$3,889.01
Building Fund	\$2,089,692.47	\$2,051,388.77
Discretionary	\$854.56	\$966.02
Endowment Fund	\$113,745.94	\$128,098.89
Memorial Garden Fund	\$4,929.56	\$3,997.39
Outreach	\$0.00	\$3,285.00
Sr/Jr Youth Group	\$0.00	\$35.00
TOTAL FUND BALANCES	\$2,255,845.03	\$2,259,380.56
TOTAL LIABILITIES & FUND ACCOUNTS	\$2,620,847.72	\$2,598,945.59

THIS IS A CASH FLOW BUDGET

	Accounts	2019 Actual		2020 Budget		2020 Actual		2021 Budget		Notes
				Approve		Actual				
	Unrestricted Income									
1	1705-00 - Building Use	\$55,033	\$52,500	\$13,573	\$18,600				2021 Best estimate based on July 1 building available	
2	1710-00 - Fund Raising NET	\$17,727	\$18,100	\$3,076	\$10,000				Guess	
3	1715-00 - Gifts	\$13,698	\$12,500	\$38,317	\$35,000				We have a commitment for Spring Challenge	
4	1720-00 - Holidays	\$8,206	\$7,700	\$2,384	\$4,500				Based on good Xmas giving in 2021	
5	1740-00 - Non-Pledge	\$32,686	\$32,000	\$21,225	\$15,000					
6	OTHER (See Note 1)	\$2,058	\$500	\$23,336	\$500				2020 actual contains PPP Grant of \$22,558	
7	1755-00 - Plate	\$3,644	\$4,000	\$585	\$2,500				Based on in person services July 1, 2021	
8	1760-06 - Pledges - Op (Prepay)	\$20,500	\$0	\$20,834	\$0					
9	1765-00 - Pledges - Operating	\$273,348	\$267,636	\$239,196	\$260,364				Based on Pledges there may be upside on this	
10	1775-00 - From Building Fund	\$35,951	\$0	\$2,551	\$0					
11	TOTAL OPERATING	\$462,852	\$394,936	\$365,077	\$346,464					
12										
13	Note 1: Other income includes \$22,558 Paycheck Protection Program grant in 2020 Actual									
14										
15	Restricted Income									
16	1780-00 - Pass-Through Income	\$8,517	\$0	\$750	\$0					
17	1750-00 - Outreach Income	\$12,760	\$12,500	\$9,338	\$11,000					
18	1900-00 - Endowment Fund	\$63,229	\$0	\$0	\$0					
19	1900-10 - Altar Guild	\$6,352	\$0	\$998	\$0					
20	1900-20 - Memorial Garden	\$2,850	\$0	\$1,000	\$0					
21	1900-35 - Building Fund	\$35,951	\$0	\$3,834	\$0					
22	1900-40 - Sr/Jr Youth Group	\$156	\$0	\$35	\$0					
23	TOTAL RESTRICTED	\$129,815	\$12,500	\$15,955	\$11,000					
24	GRAND TOTAL	\$592,667	\$407,436	\$381,032	\$357,464					

26	Expenses								
27	Building & Grounds								
28	1867-02 - Building Maintenance	\$22,387	\$19,000	\$17,518	\$18,000	\$15,000	Recurring/Fixed costs		
29	1867-04 - Capital Equipment	\$8,904	\$9,000	\$7,119	\$4,200		2021 covers copier lease		
30	1867-06 - Capital Improvements	\$5,124	\$8,000	\$126	\$0				
31	1867-08 - Grounds	\$10,692	\$9,500	\$6,539	\$8,000		2019 had Lscop'do more than mow/snow (~\$1800)		
32	1867-10 - Business & Property Insurance	\$13,166	\$13,400	\$13,707	\$14,500				
33	1867-12 - Capital Payment	\$92,959	\$57,000	\$47,016	\$23,280		New Mortgage rate		
34	1867-14 - Office Expense	\$8,724	\$8,000	\$7,258	\$8,000				
35	1867-16 - Telecommunications	\$3,329	\$3,400	\$3,605	\$3,400				
36	1867-18 - Utilities	\$14,463	\$13,800	\$9,127	\$11,000				
37	Total Building & Grounds	\$179,747	\$141,100	\$112,015	\$90,380				
38	Operating								
39	COVID-19 Expense		\$0	\$6,001	\$5,080		Assume cleaning for first half year		
40	1867-20 - Advertising	\$1,385	\$1,400	\$812	\$750				
41	1867-22 - Financial Audit	\$0	\$1,000	\$0	\$0				
42	1867-23 - Diocesan Conference	\$294	\$500	\$0	\$500				
43	1867-25 - Vestry Functions	\$64	\$150	\$782	\$200				
44	1867-27 - Property Tax	\$678	\$680	\$671	\$675				
45	1867-29 - Bank Fees	\$0	\$0	\$986	\$400		Mostly PayPal		
46	1867-30 - Other Expense	\$682	\$500	\$366	\$500				
47	1867-32 - Stewardship	\$1,281	\$1,000	\$1,769	\$1,500		2020 had added expense of mailing envelopes		
48	1867-34 - Transition Expense	\$11,295	\$5,000	\$824	\$1,000				
49	1867-35 - Lodging - Interim Rector	\$86	\$0	\$0	\$0		New line. To be discontinued		
50	Total Operating	\$15,765	\$10,230	\$12,211	\$10,605				
51									
52	Clergy								
53	1867-36 - Clergy Compensation-Rector	\$42,387	\$55,281	\$47,638			2020 Bud Includes \$14,400 Taxable Commute		
54	1867-38 - Continuing Education-Rector	\$972	\$1,008	\$0					
55	1867-40 - Dental/Medical/Life	\$611	\$0	\$0					
56	1867-44 - Housing - Rector	\$27,917	\$20,000	\$20,000					
57	1867-29 - SECA	\$114	\$0	\$6,015			2018-2019 represent life insurance		
58	1867-50 - Pension-Rector	\$7,670	\$0	\$0					
59	1867-51 - Retirement Savings Account	\$4,667	\$0	\$0					
60	1867-52 - Prof'l. Expense Reimburse't.-Rector	\$3,367	\$4,500	\$63					
61	1867-46 - Prof'l. Expense Reimburse't.-Dcn	\$80	\$100	\$54					
62	Total Clergy	\$87,784	\$80,889	\$73,770	\$115,790		2021 3 Months Fr. Dcn; 9 months new rector		

St David's YTD Restricted Fund Summary 2020

	Altar Guild	Building Fund	Endowment	Memorial Garden	Discretionary	Outreach	Jr/Sr Youth
Jan 1, 2020 Balance	\$5,392	\$100	\$113,746	\$4,930	\$855	\$0	\$0
Contributions	\$998	\$3,834	\$0	\$1,000	\$430	\$9,338	\$35
Transfer from Operating	\$0	\$0	\$0	\$0	\$1,875	\$4,269	\$0
Other Income	\$0	\$0	\$1,880	\$0	\$500	\$720	\$0
Unrealized Gain/(Loss)	\$0	\$0	\$12,885	\$0	\$0	\$0	\$0
Total Income	\$998	\$3,834	\$14,765	\$1,000	\$2,805	\$14,326	\$35
Program Expense	\$2,501	\$2,611	\$0	\$1,932	\$2,694	\$11,041	\$0
Other Expense	\$0	\$0	\$412	\$0	\$0	\$0	\$0
Total Expense	\$2,501	\$2,611	\$412	\$1,932	\$2,694	\$11,041	\$0
Ending Balance	\$3,889	\$1,323	\$128,099	\$3,997	\$966	\$3,285	\$35

Report of the Senior Warden

The year 2020 was a challenging as well as a fulfilling year. We needed leadership, both pastoral and lay, to step up and keep St. David's functioning both operationally and spiritually. We have accomplished that. I write to you with a sense of thankfulness for the many ways in which God has blessed us in our lives and in our community at St. David's.

These are extraordinarily challenging times. Even so, St. David's continued to make ministry possible in ways that provided hope, comfort, and an experience of God's presence through the gifts of worship and community. In many instances, these things were just what people were longing for at a time when so much was uncertain. With the effects of a global pandemic still taking place, it seems there are reasons for hope. While there are varied opinions about a vaccine and what hope it may provide, there can be no doubt that many are hoping for the best.

Here at St. David's, we were learning new ways to still be the congregation that you treasured. While this year has necessitated changes in how we gather together, you, the people of St. David's, remained engaged in numerous ways. I am thankful to our clergy for the work they did and the leadership and inspiration they provided. They have been thoughtful in creating opportunities for Christian Formation through online worship and study: Sunday Worship Services, Sunday Morning Prayer Station, thought provoking Adult Formation discussions, and Book Clubs. I am also thankful for our talented staff and ministry leaders. They have stepped up and led us well. They were truly amazing with their flexibility and creativity, ensuring that we were all able to stay connected and feel part of this wonderful parish.

- Our Pastoral Care Associate is still hard at work with phone calls, prayers, and notes to parishioners and their families.
- The creative Zoom choirs, and solos offered by our Director of Music and those of our music ministry, were awe-inspiring and continue to lead us in musical praise to God each and every Sunday.
- Our Treasurer and finance teams continue to work hard to keep the parish financially healthy and secure.
- The Technical Team has done a fantastic job managing our online platform and website.
- Our exceptional Administrative Assistant, aka "St. David's Life Line", has maintained the normal work flow through this trying time, providing care and support to St. David's community, cheerfully managing the office routine, and performing all the usual tasks and much, much more. We would be lost without her.
- The Outreach Ministry continues to do amazing work supporting our local non-profits, allowing them to continue to help our neighbors in need.
- The Rector Search Committee continues to seek the one God is calling to be St. David's Church's next rector.

Finally, I want to thank each of you, the members and friends of our congregation, for your faithfulness, encouragement, generosity of spirit and finances, and adaptability during these last few months. Even though 2020 has held tremendous challenges for all of us, please know that we do not take the sacrificial giving of people in times of difficulty lightly. In a year filled with health challenges, lockdowns, and political and racial unrest, I am so glad we serve a God who continues to be giving and caring.

With change and transition, there have been challenges and opportunity. I am thankful to the Vestry and Junior Warden for their support, dedication, and hard work, not only during these last nine months, but also during the three years I've served as Senior Warden. I look forward to celebrating, cherishing, and sustaining what we have found, while we continue to seek ways to build and transform our St. David's Episcopal Church community. Who knows what new aspects of life introduced by the pandemic will remain in 2021 and beyond.

Respectfully Submitted,
Deanna Emerson, Senior Warden

Report of the Junior Warden

This last year has been challenging with the building shut down for the past year. There were no activities or groups using the facilities. This in turn kept repairs down. However, all mechanical systems associated with the building continued to need maintenance and inspections.

All state, county and local inspections for health and safety were conducted and passed for the year of 2020.

The Committee on Safety and Security formed last year was put on hold. All projects that were being worked on were also pushed back as the building was not in use at this time.

Maintenance of the grounds has continued, with the help of many of our members giving of their time and talents to keep the exterior of our property looking good.

I would like to thank everyone who helped during this difficult time in keeping our church running this past year, many times without much notice.

Respectfully submitted,
Edward Miller
Junior Warden

Report of the Deacon

The Rev. Hank Bristol, Dcn.

This is my ninth report as deacon at St. David's Church. In this year, we experienced great change due to the pandemic lock-down and economic uncertainty of the Covid-19 virus. Additionally, as a nation, we witnessed the rise of movements against the ever-present misogyny and racism in our country – all against the background of a heated national election.

As a deacon in the Diocese of New Jersey, I am, by ordination, called to report to the Bishop on the 'state of the world' outside the church. But, as you are most probably aware, our Bishop Stokes is more than aware of the current state of the world! The challenge runs deep from Diocese to parish to individual. And yet the support and recovery we seek, I believe, will run just the opposite.

At St. David's this year, we have seen volunteers step up to not just keep things going, but assist by asking, "How can we better do this?" Going online with our services was a big step, as was the support of all our many programs. Our Vestry kept things going with a positive attitude, encouraging our Stewardship and Discernment committees.

Much of my work as Deacon has been behind the scenes, supporting others as I have been able. I also have assisted with worship and offered several of the Children's Talks – online. I enjoy this ministry but feel that the children listening-in are much older than before the lock down. A new role this year, as clergy advisor to our Sunday School, has been eye-opening for me. What a terrific team we have planning and gathering our young parishioners in their mission to make them all feel included and loved. A highlight was working together during Advent to plan an outdoor Children's Christmas Eve Service. This had never been done (in recent memory) and was a success with over forty attending.

This fall, our new rector Discernment Committee asked me to comment on what I considered our 'growing edges,' i.e., how, at St. David's, are we changed over time into who we might be as followers of Christ and how do we realize that opportunity is here – now! I believe this year points to an urgency to not hold back from working with others keeping St. David's alive and the vibrant place it is. And through our sacred community, perhaps realize that there is no better time, nor greater personal need, than to accept God's promise we hear every week: be at peace, you are mine, and I love you!

Report of the Minister of Music

Dr. Brian Katona

2020 was a year unlike any other for the St. David's music program. Services during Lent, Holy Week, and Easter typically require weeks of planning but this year we were forced to work quickly and efficiently in order to adapt to our ever-changing world. We were faced with answering the question; how can we offer music virtually while still maintaining the quality and integrity we have grown to love? The conclusion was not an easy one, nor was it a straightforward path. After experimentation with various platforms, we launched a basic online service via GoToMeeting. Although we were able to see and hear each other, the musical aspects were severely compromised. Delayed audio resulted in poor transmission of sound, making it nearly impossible to sing even the most simplistic of hymns. A new solution had to be found.

We moved services over to Zoom and immediately experienced a higher quality. The video resolution was clear, the interactive features more advanced, and the music/audio was more successful, although still not up to the level that I had hoped. We could still only broadcast one vocalist at a time in conjunction with a barely audible piano in the background. Even after purchasing some high-quality microphones the improvements were minimal at best. After further research I landed on the idea of creating a "virtual choir." The basic concept: I would spend several hours producing an instrumental track, email it to the choir, the singers would record their vocal to the track, then send it back to me to be mixed into an entire performance. Creating the final mix is a long and meticulous process including splicing and realigning each track, blending, crossfading, adjusting audio compression, setting broadcast levels etc. Thankfully I have the proper gear and software in my home studio required to produce high quality recordings. Once all the tracks are mixed, I produced a final audio file that can be shared on Sunday morning. Our choir was finally back together! Never the same as in person, but still wonderful to hear everyone's voices join together in song.

Much happier with the end audio result, I then added the additional layer of video production to the audio tracks. Again, using software from my studio, video clips were edited together to accompany the anthem or hymns during the service. It was wonderful in many instances to utilize video and pictures from members of our congregation. This gave a more personal touch to the service, and hopefully created a memorable experience that can be listened to and viewed for years to come.

In the Fall of 2020 as State restrictions began to lift, planning began for a return to in-person worship. This presented the worship planning team with a new set of challenges. In order to accommodate a live musical broadcast from the church we had to comply with important safety requirements. Singing produces far more airborne particles than speaking, therefore a Plexiglass shield needed to be created to prevent the spread. My son Harrison and I built the barrier over a few days and then brought it to church to place on top of the organ. This was a successful addition to our worship service but not the only item that was required to broadcast live music from the church. New microphones, microphone stands/shields, an audio interface, a mixing board, and a slew of cables were required to make everything function. Through trial and error, I was able to run the sound for the entire service along with playing and singing from behind the organ. We also were able to bring in guest musicians to sing from the hallway outside the organ.

(continue on pg. 27)

Although not a perfect presentation, the music worked fairly well for our congregants at home as well as those in the sanctuary.

The in-person worship was, however, cut short in the early winter and we returned to a strictly virtual service. At this point I experimented with having not just some of the hymns sung by a virtual choir, but all of the music for the service. The live aspect is always beneficial but the quality of the music when edited and properly mixed proved to be far superior and more effective in the end.

As 2021 begins we still take things day by day and week by week. We have learned a lot through this process, and despite all the challenges I believe a lot of good has come out of it. We are as strong as ever musically at St. David's and I cannot wait until we can all meet again in person to sing our Alleluias!

Respectfully submitted,

Brian E. Katona, DMA

Report of the Pastoral Care Associate

Ms. Kate O'Connor

Dear Parishioners of St. David's,

2020 was a year of transition and creative adjustment in how we do ministry in the church. Pastoral Care was no exception. I want to acknowledge The Reverend Don Caron, The Reverend Hank Bristol, and Brother John Baptist OFM, all of whom have contributed to nurturing the pastoral health of our congregants during this past year in ways none of us could have imagined in 2019. The spread of the COVID-19 virus impacted everything we do.

The work of visiting parishioners who are homebound and those in the hospital continued after the COVID-19 crisis erupted in March. At that time, I switched to visiting by telephone, and expanded my list to include those who live alone now that we were quarantined, whether homebound or not, and those without computers who were not able to come to Zoom services. I am grateful to our parishioners who alerted me to people they knew in these categories.

In late August, I approached Fr. Don with an idea to expand outreach to the entire parish community and started the Telephone Call Ministry in early October. Seven willing volunteer parishioners, either singly or as a couple, each call one roster page of parishioners periodically (every 2 or so months) to stay connected with our members and offer assistance if needed. An additional benefit has been an updating of contact information. I am always available for consultation and have reached out to the volunteers asking how the work is going and answering any of their questions. The initial feedback has been very positive. Our callers report that they are enriched by the experience, and most of those called are happy to hear from them. It is proving to be a real gift for our St. David's community.

My facilitation of the Women's Lunch and Learn Group was in-person until we moved to Zoom meetings in April. Instead of taking a hiatus in the summer months, we decided to keep meeting and continued through the fall as usual. New members are always welcome.

In the summer, I suggested we resume the Prayer Station following Sunday services, and it began in July with Deacon Hank and me alternating responsibilities. It is open for ½ hour after the dismissal. In August, I started a Contemplative Prayer group that meets on the 1st and 3rd Monday of each month at 7:00 PM. After Fr. Jack Zamboni, Rector of St. Francis Episcopal Church in Dunellen, worshipped at St. David's later in August and suggested our parishes open our Contemplative Prayer groups to both churches; we began joining our congregations in prayer and friendship. A serendipitous blessing!

I gave the Sunday Children's Talk and preached when my academic schedule permitted in the winter and spring and continued monthly through the summer. When services moved back into the church in September, I no longer preached to adults or children and began leading the Spiritual Communion prayer for those who participated in Sunday services on Zoom. When all worship returned to Zoom, I already had started my last unit of chaplain training and the preliminary work for Board Certification, which does not allow me time for sermon preparation.

The clergy team and I continue to be present to grieving families at the funerals/memorial services of our congregants and honor those who have died. I send condolence letters and many cards for various reasons to parishioners, and I respond to congregants who ask for my time and attention.

My ending three sentences in last year's Annual Report are as true today as they were then. I am grateful to have the opportunity to serve the people of St. David's and thank the Vestry for their confidence in me. It is a joy and privilege to participate in the life of our church. You are always on my mind and in my heart.

Blessings and peace,

Kate O'Connor
609-658-7315
k_oconnor22@verizon.net

Organizational Reports

Report on Christian Formation - 2020

Christian formation is the lifelong process of growing in our relationship with God, self, others, and all creation. Every experience in our lives can provide us with the opportunity to express our faith; the challenge we face is recognizing these opportunities and learning ways to live a sometimes countercultural life in a secular world.

Scope of Christian Formation activities:

Primary focus is life-long learning and growth for each congregation member. This includes Sunday School; J2A; Adult Study and Discussion Groups (e.g. Book Forum, Lenten Discussion Group).

Secondary focus is recognizing the Christian Formation aspects of many of our congregation's other activities. Worship is a major contributor to Christian Formation for every congregant as well as those who volunteer to be lay readers, Eucharistic ministers, and acolytes. Similarly, outreach gives those who volunteer at RISE an opportunity to see close-up the impact on our local community of "giving" both time and goods.

2020 Activities Report:

The Covid-19 pandemic greatly impacted the activities able to occur...

Sunday school has gone Zoom for 3-year-olds thru first grade. (Nothing for higher grades initially due to Zoom overload in that age range). The Sunday school teachers organized two great family events later in the year: the drive-thru Thanksgiving and the outdoor service on Christmas Eve. Both were very well attended. Thank you very much to the Sunday School teachers and helpers, and all those who have done a tremendous job keeping our youngest congregation members engaged with St. David's during the pandemic.

Adult learning continues with:

- Wednesday evening Book Group led by Dcn. Hank on Zoom
- Thursday evening Discussion Group led by Fr. Don on Zoom
- Women's Lunch and Learn Group on Zoom
- Contemplative Prayer Group on Zoom *NEW in 2020* This last activity is joint with another church, St. Francis Dunellen, and shows the benefit of online events bringing our congregation into community with other Christian congregations.

Use of Zoom for - live-streaming during times when the church is open for live worship; and online services when the church is closed for worship is giving weekly opportunities for all congregation members to engage in the way they are most comfortable. Thank you to all of those who have enabled the audio-visual capabilities necessary to run online services and meetings.

The feedback from RISE has reinforced for us all the importance of our church's involvement in the community during the good times. Since we were already engaged and mobilized, we could help at RISE during this time of greatly increased food insecurity in our local community.

Respectfully submitted,

Jon Harding – January 2021

Report on Liturgy

The Liturgy Committee in 2019 and 2020 consisted of our Rector, our Deacon, Kathy Herzog (Altar Guild & Choir), Dr. Brian Katona (Music), Richard Bailey (Ushers), Leslie Terhune (Acolytes), David Miller, Jennifer McKay, Janet Boyle and Steve Channon (Vergers/Vestry liaison). The Committee was inactive as a group, but enormous amounts of highly successful liturgical development were done in 2020, by and under the direction of our Rector, Don Caron. Please see the Rector's Report.

Respectfully submitted,

Steve Channon
on behalf of the Liturgy Committee

Report on Evangelism

The Welcome Committee looks forward to being able to welcome visitors and facilitate the membership process for our church in 2021. The committee members in 2020 were: Christopher Achen, Richard Bailey, Marna McDermott, Phyllis Robinson, and Leslie Terhune.

Once we are able to return to the building, we will continue with our weekly Shepherd program. Thank you to Harry Ruhl who was scheduling our weekly Shepherds in early 2020 and to those who served in this ministry. Each Sunday, the designated Shepherd welcomes visitors to St. David's during the service and offers to meet with them at the end of the service to tell them about St. David's, show them around the building, and answer any questions they have. They encourage all visitors to sign our guest book.

A "Welcome to St. David's" letter is mailed out to each visitor who signs the guest book. This is generally accomplished within 2 days of their visit.

We also look forward to re-instating our new member cafes when we are able in the coming year. At these meetings, visitors and prospective members meet with Welcome Committee members, the rector and various church members to learn more about St. David's. These meetings are generally held right after our 10:00 a.m. service.

This meeting is generally followed a few weeks later by a "Newcomer Sunday" where the church welcomes our new members and introduces them to the congregation.

If you are interested in joining the Welcome Committee, please let Janet Boyle or Marna McDermott know. Any assistance and new ideas are always welcome!

Respectfully submitted,
Janet Boyle

Report of the Discernment Committee

Building on the work done by all the members of the committee, four people conducted the search process. We had a disappointment as we thought we found the person called by God to lead us, but that person had to withdraw from the discernment process. We are in the second phase of our search, which is in the confidential phase, but we hope to identify the right person soon. We have several well-qualified people who have shown interest in St. David's. We will see where God leads us.

Respectfully submitted,
David Thomsson
Chairperson

Report on Finance

Thanks to all who served on the Committee this year. I defer to John Patterson's Treasurer's report, which contains full details of the financial position of our church. The main concern is budgeting during the time of Covid. As we don't know when we will return to in-person services, our budget is our best guess of income and expenses. We will revise the budget during the year as necessary, and I expect that we will present a new budget to the Vestry once Covid restrictions disappear. Thanks to the generosity of our members, we are in a good financial position despite the challenges.

Respectfully submitted,
David Thomsson

Report on the Endowment Fund

Our church endowment continues to grow, to approximately \$124,000, thanks to a robust stock market. Our endowment maintains an average ratio of 60% equities/40% fixed income, which is an appropriate mix for an endowment portfolio. Our endowment is approaching the point where we can draw funds from it to support our programs. Additionally, the endowment will add stability to our long-term financial position. Thanks to Tena Achen, Ed Abramowitz, and Don Taylor for their guidance.

Respectfully submitted,
David Thomsson
Endowment Fund Chair

Report on Stewardship

Stewardship Drive 2020 in support of the 2021 Budget

Stewardship: Reflection and Renewal

“For I know the plans I have for you, declares the Lord, plans for welfare and not for evil, to give you a future and a hope.” Jeremiah 29:11

Like much else in 2020, the Stewardship campaign went virtual this year. Through videos (with the technological assistance of Todd White and Ben Hicks), we were able to see and hear Brijette and Marcus Aris, Zack Duck, Jessica Kelly, Gil Quinton, and Amy Mansue share why St. David’s is important to them and how they experience God’s presence in this place.

Thanks to the work of the Stewardship Committee members - Deanna Emerson, Jean Hegedus, Ben Hicks, Jessica Kelly, David Miller, and David Thomsson - a new brochure highlighted the many ministries of St. David’s and the ways in which Stewardship supports those ministries. As always, Judy Henningsen provided much appreciated support.

Not unexpectedly given the challenges of the past year and the uncertain or changed circumstances that many faced, the overall number of pledges decreased by about 10% and the total amount pledged declined by 3%. On a very positive note, of those pledging, 56% increased their pledges - up significantly from 25% in past years, and we had seven new pledges.

Additionally, many parishioners contributed time and talent in ways both expected and unforeseen at the beginning of the year - participation in the discernment process, hours of planning to reopen the church building, knitting for the Seamen, staffing the food pantry, Saturday ‘Sunday’ school, phone calls to fellow parishioners to check-in and make sure everyone was all right. The list goes on and on.

Going forward, St. David’s can be confident it has the time, talent, and treasure to carry out its mission to be God’s faithful representatives in the world.

Respectfully submitted,
Tena Achen, Stewardship Chair

Report of the St. David’s Legacy Society

St. David’s Legacy Society recognizes those who have provided for St. David’s through a planned gift such as a bequest to the Endowment Fund. For many, a bequest offers the opportunity to make a more substantial gift and to continue a lifetime of giving.

St. David’s Legacy Society Members

Anonymous	Barbara and Russell Beaulieu
Amy Mansue	Karin and David Mitchell
Carol Rodgers	Patricia and David Thomsson

If you would like more information about including St. David’s in your will or more generally about making a gift to the Endowment Fund, please call the office at (609) 655-4731.

Respectfully submitted,
Tena Achen

Report of the Acolyte Master

It is with great gratitude and pleasure that I report a very successful first quarter for our Acolyte Corps at St. David's. Our community is very grateful to you for your service. We invite all parishioners, regardless of age, to consider joining us in this special ministry.

I also offer huge thanks and deep appreciation to David Miller, Amy Mansue and Jon Harding for their continued service at the 8 o'clock service each week. All of you are amazing!

Thank you to all the parents who get their children here each week and for supporting them in this ministry. Thank you to each of our Acolytes who offer this gift of service to God and our parish.

Due to the pandemic the building was shut down. Hopefully in the future we will be able to service St David's.

Respectfully submitted,
Leslie Terhune, Acolyte Master

Report on the Memorial Garden

In 2020, there were two interments in the Memorial Garden.

The Memorial Garden had minor horticultural attention during the past year. Our contractor replaced shrub plantings that failed to thrive. He also kept up attempts to stay ahead of moss overgrowth and pruned overhanging trees.

Because of Covid-19 restrictions, use of our grounds has been limited. Nonetheless, the Memorial Garden continues to be very attractive, even if there have been few visitors. Those who have visited find it to be an attractive space for contemplation, and a place where departed members of the congregation can be honored and remembered. Even during times of Covid-19 restrictions, outdoor spaces are still available, and we welcome visitors to come and sit.

Prior to his family's move out of our area, Tim Douth played a large role in the Memorial Garden, supervising the work of our contractors, and opening and closing interment sites. Now that he has moved away, we extend many thanks to Memorial Garden Committee members, and also to Todd White, for faithfully opening and closing the interment sites for the two interments this past year. Thanks also to Committee member Paul Szymanski for his attention and advice on plantings and maintaining the grounds.

Respectfully submitted,
Edmund Abramovitz, Chair

Report of the Ushers of St. David's

The Ushers of St. David's are scheduled for all regular Services; additionally, our services are requested for special services. The Ushers' duties are to support the worship by helping ensure that members of the congregation have the necessary programs and inserts, directing worshipers to available seats, participating in the service, and helping prepare the Sanctuary for the next service.

For the first 3 months of the year, we were able to worship in our Sanctuary with our Ushers:

- 8:00 am: Peter Caputo, Diane Roby, Renee and Jon Christiansen.
- 10:00 am: Tena and Chris Achen, Rich Bailey, Richard Bennett, Leas Curran, Tim Doult, Deanna Emerson, Larry Kraft, David Levy, Ed Miller, Margaret Perritt, Beau Sawyer, Dan Smires, Obafemi Sonubi, Paul Szymanski and Patty Thomsson.

The pandemic presented us with a new set of challenges for holding services that must adhere to the New Jersey Diocese social distancing guidelines. Deanna Emerson, Pat Kraft and myself developed a new plan for the Ushers to follow, so our congregation could attend services in the Sanctuary. Thanks to all those who volunteered to cover these special services:

- 9:00 am: Penny Stout, Pat and Larry Kraft, Edmund Abramovitz, Patricia and David Thomsson, Deanna Emerson, Jon Harding, Sandy and Paul Szymanski and Rich Bailey.

The Ushers are a vital part of St. David's worship. However, several of the above Ushers are also involved in other ministries or are unable to usher on a regular basis. Therefore, additional volunteers are always welcome. Each Usher is scheduled 1 or 2 Sundays every three months. Anyone interested in becoming an Usher is asked to contact the Church Office or myself for additional information.

May God Bless you all! I hope to see you all healthy and strong later this year.

Respectfully Submitted,

Richard Bailey
Usher Coordinator

Report on Lay Participation

At the end of the year (2020), St. David's lay participants had demonstrated commitment, flexibility, and dedication; they had shown up either in person or on ZOOM, often on short notice. This year's roster included: Ed Abramovitz,, Jordan Bailey, Thom Boyer, Steve Channon, Maddi Clissold, Tara Dailey, Zach Duck, Allie Graham, John Hall II, Jon Harding, Kathy Herzog, Benjamin Hicks, Brian Laustsen, Amy Mansue, Tricia Metzger, David Miller, Kim Elaine Neighbor, Kate O'Connor, Tom Pearson, Corinne Peters, Beau Sawyer, Tracy Smires, Paul Szymanski, Leslie Terhune, Patty Thomsson, Peter Tobasco, and Todd White.

Thanks to all for their faithful and willing participation during our various worship services!

Report on Pastoral Care

Although in person visits were suspended in 2020, our pastoral care team sent cards and visited virtually with those in nursing homes, assisted living facilities and their homes providing prayers and support. Our phone ministry made multiple check-ins with all our parishioners to offer prayers, reassurances, and companionship in these unprecedented times.

The prayer station was made available virtually after services to provide support for all those seeking prayer. We encourage everyone to visit the virtual prayer station for themselves and for their loved ones.

Our meal chain group, Angel Hands, responds to requests for readymade meals and will continue to do so in 2021. This a program consists of volunteers who help their fellow parishioners with home cooked meals during times of need. We are always in need of new volunteers, please contact me if you are willing and able to participate.

Also in 2021, we will look to expand our reach to include new technologies and methods of identifying those who may need our help and support.

Respectfully submitted with thanks to all involved in Pastoral Care,

Respectfully submitted,
Scott Holcombe

Report on Outreach

The Coronavirus Pandemic has created an even greater need in the communities that we live and work in. Our congregation has continued to support many Outreach related activities with their personal involvement throughout the year including:

- Seaman’s Church Institute – Renee Christensen and the Knitters
- Community Garden – Pat & Larry Kraft, Allie Graham and Ben Hicks, Diane and Arthur Roby, Auria and Arlis Astudillo
- Valentine’s Care Packages – Tara Dailey
- Habitat for Humanity – John Patterson
- McCaffrey’s Receipts for Arm-in-Arm (Crisis Ministry) – Marcia Ruhl
- Scrip Program – Harry Ruhl
- RISE Food Pantry – Brijette Aris, Heather Giske, Jon Harding, Pat and Larry Kraft, Laura Labassi and Mark Thorne, Marna and Gene McDermott, Margie and Ross Shore-Dubin.

Many members of the congregation have donated their time and talent to these worthy causes. We have also been blessed with a parish that donates their “treasure” in times of need.

On Giving Tuesday, December 1, 2020, members of the parish generously donated over \$2600 for St. David’s Outreach programs. This was in addition to the usual monthly second Sunday collection. The generosity of St. David’s has allowed us to help the following organizations:

Womanspace	\$400	Better Beginnings	\$700
Princeton Chaplaincy	\$364	RISE	\$1,850
Homefront	\$800	TASK	\$600
HJ Austin Health Center	\$500	Send Hunger Packing	\$300
Widows and Orphans	\$300	Seamen’s Church Institute	\$300
Habit for Humanity	\$680	Friends of the Cathedral	\$500

All of this has been accomplished during the Pandemic which has eliminated all our usual fundraising for Outreach.

Our main hands-on Outreach activity remains the evening food distribution at RISE. Twice a month, St. David’s staffs Wednesday evening food distribution. This gives the RISE food bank clients a chance to visit the food bank after normal working hours. In response to COVID-19, the average number of clients arriving during each evening distribution has increased from 25 families in years past to 75-80 families, many with small children. St. David’s also was able to commit to funding two additional evenings each month thanks to the generosity of six donor families. If you would like to volunteer to work at the food pantry, please contact Tena Achen.

Marcia Ruhl has continued to collect McCaffrey’s receipts which helps provide funding for the Arm-in-Arm Crisis Ministry. Please place your receipts, which must be less than six months old, in the basket in the Narthex.

(continue on pg. 38)

Harry Ruhl has continued to coordinate the Scrip Program. This program allows individuals to purchase gift cards at face value with a portion of the cost donated back to St. David’s.

The active Outreach program of the parish was managed by a committee consisting of: Deacon Hank Bristol, Mike Duck, Deanna Emerson, Pat Kraft, David Miller, John Patterson, Phyllis Robinson, Diane Roby, and is chaired by Tena Achen.

We want to thank the entire congregation for their incredible support of our Outreach Initiatives with their generous donations (time, treasure and talent) and unfailing support when called upon.

Respectively submitted,
Michael Duck, Outreach Vestry Coordinator
and
Tena Achen, Outreach Committee Chair

Report on Fundraising

Due to the Covid-19 pandemic and our building closure, we weren't able to hold our normal fundraising activities such as: The Women's Tea, Golf Outing, and Fantasy Auction. However, St. David's did participate in Giving Tuesday this year to help our outreach program. Since its inception in 2012, Giving Tuesday has grown into a global movement, inspiring hundreds of millions of people to give, collaborate, and celebrate generosity. Thank you to everyone who donated as if our events were held.

- \$15 – the price of a Fantasy Auction ticket
- \$30 – a Women's Tea Ticket
- \$75 -- a hole on the Golf Course
- \$125 -- for a Foursome at our Golf outing

We look forward to planning and the celebration of our usual events in 2021, as well as your thoughts and ideas for new activities that will provide more moments to help make lives better and strengthen relationships within our community.

Respectfully submitted,
Laura Labassi

GIFT CARD FUNDRAISING REPORT – 2020

During 2020, St. David's raised \$501.15 from the sale of pre-paid gift cards.
The total amount of gift card sales was \$12450.00.

Since the inception of the gift card sales campaign in 2011, St. David's has raised a total of \$5342.60 on total sales of \$121275.00.

The Fundraising Committee would like to thank the following registered users for 2020: Cindy Duck, Karin Mitchell, Marcia Ruhl, and (especially) Todd White.

Report of the Safety Committee

Due to the pandemic, the Safety Committee's progress was put on hold. All projects that were being worked on have been pushed back as the building is not in use at this time.

The committee plans to resume once the building is open again.

Thank you to the committee members Ed Miller, Jon Christensen, Steve Channon, Laura Labassi, Anne Holmes for their continued effort and dedication.

Respectfully submitted,
Ed Miller

Report of the Greeters' Guild

Greetings!

As you are know we lost our dear and faithful leader of the Greeters' Guild, Angela Holman, on February 24, 2020. Angela was one of the founding members of St. David's Episcopal Church, Cranbury, NJ, some 50 plus years ago. She was also one of the two proud proposers of the name St. David's after the Patron Saint of Wales.

While there was not much opportunity for activity in regard to this ministry due to the Covid-19 Pandemic, we are thankful for their presence at St David's. The work of Greeters is very simple yet incredibly important. The smiles, handshakes and help provided to visitors and members contribute in an essential way to our worship and witness here at St. David's. Thank you, Virginia Reading-Davis, Margaret Perritt, Sandra Szymanski, and Jon & Renee Christiansen.

Respectfully Submitted,
Deanna Emerson, Senior Warden

Report of the Labyrinth Guild

Due to the pandemic and the building being closed, the usual scheduled Lenten/Advent events did not occur. The guild looks forward to hosting events in 2021.

Respectfully submitted,
David Miller

Report of the Altar Guild

St. David's Altar Guild continued to work behind the scenes as a dedicated group of 14 until we closed due to COVID-19 in March.

We were happy to help with preparation of both in-person and virtual worship according to the State and Diocesan guidelines with the Re-opening Committee.

New this year! Advent Wreath-to-Go project! We sponsored this event! You could place your TO-GO order by email and pick it up in front of the church.....safely in your car!

Flowers, in Memory of a Loved One, will continue to be \$40.00. (Actual cost to St. David's is \$60.) The Sanctuary Candle will be \$7.00. Vestry will continue to pay for bread and wine used in Sunday worship. Altar Guild will continue purchasing altar linens and sanctuary adornments.

We, the Altar Guild, will continue to work with our clergy to ensure Worship at St. David's continues to run smoothly to meet the needs of our St. David's Church Family. We are excited to have things back to normal. We are waiting and praying that will be soon!

This was a year of change for sure!

Interested in serving St. David's as a member of the Altar Guild? Please let us know.

Thank you to our Altar Guild Members:

Terry Bennett

Marna McDermott

Carol Rodgers

Penny Stout

Todd White

Renee Christiansen

Nancy Morse

Beau Sawyer

Sandra Szymanski

Jo Cornell

Corrine Peters

Tracy Squires

Leslie Terhune

Faithfully yours,
Kathy Herzog
Altar Guild Directress

Report of the Social Committee

2020 – OH WHAT A YEAR!!!!

Thank you to Carol Miller for the coordination of the coffee, bagels and treats that we enjoyed each week, until March, in our Parish Hall. Carol Miller is also our coordinator of supplies! An amazing job, THANK YOU! A BIG thank you to all the families who volunteer to host coffee hour; each of you makes our parish a warm and inviting home for both our church family and visitors!

The rest of this year is a blurr.....no Pancake Supper, no Lent, no Maundy Thursday Seder, no Easter, no Parish Picnic, and on and on.

Through 2020, we have learned to be grateful for all that we have. St. David's is a gift to us all and it is amazing to be part of this church family. However, we gather, whether it be in person, a drive-by hello, wave or Zoom we stay safe and well in God's care.

We are blessed to have learned to care for one another.....even if 6 ft apart.

May God continue to bless St. David's!

Praying we'll be back raring to go soon,

Kathy Herzog
Social Committee Chair

Report of the Communications Committee

This has been an unprecedented year in the life of St. David's and it has been very much so in terms of our communications ministries as our common life has been forced online for much of the year. Because of the pandemic, we now routinely join as a parish for worship on Zoom calls every week, as do many of our ministries and groups, who have handled the transition to online gatherings with enthusiasm in the face of a challenging situation.

During the first suspension of in-person worship, we rapidly managed to transition to online worship and found a rhythm that has grown to be a stable fixture of parish life. During our brief time of resuming in-person worship, we managed to keep both those present in person and those present online part of one community of faith through the good efforts of the communications committee.

Thanks are especially due to Todd White and Allie Graham who have managed the transition with aplomb, working within the constraints of technology, the needs of the parish, and preparing for many new situations. Thanks too go to Diane Roby for her kind donation of a laptop for the use of the parish in our live streaming, Brian Katona for his donations and impressive versatility in making sure our music is wonderful, in person or online, and Zach Duck for live-streaming the children's Christmas Eve service.

The website continues to be a primary resource for parish communications, listing service times, upcoming events, and links to photos and videos of worship at St. David's. It is also now a primary source of information for our rector search. As always, Facebook continues to be a major communications outlet along with our email newsletter (the Tablet) and the Constant Contact email list. If you wish to join the latter, please sign up at the bottom of the main page of our website, <http://www.stdavidscranbury.com/>. To receive a paper copy of the Tablet, also available on the parish website, contact Judy Henningsen at the St. David's office. My thanks to Judy for putting together both sources and to the office volunteers who make sure the Tablet is ready for mailing, even more important now that we cannot see each other in person.

I would also ask the parish to consider ways they can help sustain this ministry. Our tech team can always use extra hands in a time like this, and we would welcome volunteers who are familiar with Zoom or willing to learn.

Respectfully submitted,

Benjamin Hicks

Interim Rector's Statistics for 2020

Baptisms

Fiona Josephine Holmes	02/23/20	DRC+
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Funerals

John Thorne	1/11/20	DRC+
Enid Cush	03/02/20	DRC+
Angela Holman	02/24/20	KRM+
Carol Henning	05/16/20	DRC+
Peter Turner	08/18/20	DRC+
Dorothy Poklitar	03/11/20	DRC+
Daisy Gyruniko	08/28/20	DRC+
Francine Palmer	09/03/20	DRC+

2020	Average Sunday Attendance:	68
	Easter Attendance:	130
	Christmas Attendance:	116

Participations & Giving Trends from the National Church Office



Qualifications for Voting Members

The voters shall be baptized, at least sixteen (16) years of age, domiciled in the Parish or adjacent thereof, of good moral character, adhering to this church and to no other religious body, regular attendants at the service of the said Parish, meaning thereby those who are more frequently present than absent unless for a good cause prevented and regular contributor to the current expenses of the Parish for six months prior to the Annual Meeting in the manner prescribed by the Vestry of said Parish. Any voters not baptized or confirmed in the Parish must have been enrolled as members of the Parish in accordance with provisions of the Canons, or must be baptized persons who have been received on their written request to the Rector or to one of the Wardens if there be no Rector; and said Rector or Wardens shall keep a list of all who have been received as voters, which list shall be open to inspection by the members of the Parish. No one shall be permitted to vote or be eligible to office in more than one Parish in this Diocese.

Section III

St. David's By-laws

Adopted March 14, 2006